



May 2004

Three Positions Available for Cancer Research Training Award (CRTA) Fellows

The National Cancer Institute (NCI) seeks three fellows to work with staff of its Epidemiology and Genetics Research Program (EGRP), Division of Cancer Control and Population Sciences (DCCPS). EGRP manages a comprehensive program of grant-supported, population-based research on the determinants of cancer. More than 400 projects are supported annually. NCI is the primary federal agency responsible for cancer research and is part of the National Institutes of Health (NIH), U.S. Department of Health and Human Services (HHS). EGRP's offices are located in Rockville, Md., which is a suburb of Washington, D.C.

The positions are to work on the:

- EGRP Knowledge Transfer Team
- Long Island Geographic Information System (LI GIS)
- Breast and Colon Cancer Family Registries (CFRs)

EGRP Knowledge Transfer Team

The CRTA fellow will assist in developing a database of EGRP-supported genetic epidemiology studies open to enrollment that can be made available via NCI's public Web site. This database will help individuals and family members identify studies of interest; investigators to recruit study participants; and health professionals, NCI's Cancer Information Service (CIS), and other groups to refer individuals. The fellow will work with staff and investigators to develop, pilot, and implement the database as part of, or as an adjunct to, NCI's Clinical Trials Web site. The fellow will schedule and coordinate meetings, participate in meetings with EGRP and other NCI Division staff, write minutes, coordinate follow-up actions, solicit and coordinate input on the application process and forms, identify appropriate studies, contact and encourage investigators to enter studies into the database, and help resolve problems.

Helpful skills: writing, coordination, planning, and problem solving skills; ability to work well with others and to understand and discuss epidemiological research in general terms; and be a self starter.

About the CRTA Appointment

The candidate must meet basic qualifications for a CRTA appointment:

- a. Be a U.S. citizen or resident alien
- b. Be at least 16 years of age
- c. Provide copy of university transcript, or documentation of enrollment in a doctoral program, or documentation of less than 5 years but no more than 8 years postdoctoral or medical training
- d. Provide 1-page statement of interest and experience.

The salary range will depend on the CRTA category and years of experience.

Send letters of interest, CV, and names and contact details for 3 references to:

Ed Trapido, Sc.D.
Associate Director
NCI/DCCPS/EGRP
6130 Executive Boulevard, Room 5112, MSC 7395
Bethesda, MD 20892-7395
E-mail: trapidoe@mail.nih.gov

Long Island Geographic Information System (LI GIS)

The CRTA fellow will assist in developing and implementing a strategy for publicizing to the research community the availability of the Geographic Information System for Breast Cancer Studies on Long Island (LI GIS) (www.healthgis-li.com). The LI GIS is a unique research tool for use in investigating relationships between potential environmental exposures and risk for breast cancer. The fellow will help identify specific research groups, avenues and events for promoting the LI GIS, write print and Web-based materials, and develop exhibit materials. The fellow will communicate with investigators about research projects and with the contractor to discuss modifications to the Web site and the system, and will coordinate the LI GIS Team, identifying and following up on action items, scheduling meetings, and recording minutes.

Helpful skills: writing, coordination, planning, and problem solving skills; ability to work well with others, self starter, and problem solving skills; and knowledge of computer technology, epidemiology/statistics, and/or GIS software desirable.

About the CRTA Appointment

The candidate must meet basic qualifications for a CRTA appointment:

- a. Be a U.S. citizen or resident alien
- b. Be at least 16 years of age
- c. Provide copy of university transcript, documentation of enrollment in a doctoral program, or documentation of less than 5 years but no more than 8 years postdoctoral or medical training
- d. Provide 1-page statement of interest and experience.

The salary range will depend on the CRTA category and years of experience.

Send letters of interest, CV, names and contact details for 3 references to:

Ed Trapido, Sc.D.
Associate Director
NCI/DCCPS/EGRP
6130 Executive Boulevard, Room 5112, MSC 7395
Bethesda, MD 20892-7395
E-mail: trapidoe@mail.nih.gov

Breast and Colon Cancer Family Registries (CFRs)

The CRTA fellow will function as associate coordinator for the Coordination, Communication, and Administration Unit (CCAU) of the Breast and Colon Cancer Family Registries (CFRs) and related familial consortia. In this capacity, he/she will facilitate and oversee the activities of a series of contractors in charge of: a) re-design, curation, and usability improvement for the CFRs Web site; b) CFRs scientific projects review; and c) implementation and coordination of the CFRs and familial consortia-related communication and administration activities, including teleconference, meetings, minutes, production of descriptive papers, newsletters, program site visits, archives maintenance and updating, and literature searches and organization. (CFRs Web sites: <http://epi.grants.cancer.gov/CFR> and <http://www.cfr.epi.uci.edu>)

He/she will maintain liaison with the CFRs Associate Coordinator for the Informatics Support Center and with CFRs participating sites. In addition, the fellow will work with the Program Officer, staff, and investigators to coordinate activities pertinent to EGRP-supported familial consortia. The fellow will oversee the scheduling and coordination of meetings and teleconferences, assure smooth communication between contractors in charge of the various components of the CFRs, liaison with other EGRP-supported familial consortia, participate in meetings with EGRP and other NCI Division staff, write minutes, coordinate follow-up actions, and solicit and coordinate input on the CFRs process and policies.

Helpful skills: writing, coordination, planning, and problem solving skills; communication skills and knowledge of Web site usability issues; computer proficiency; understanding of basic epidemiologic principles and familiarity with scientific literature databases; ability to work well with others and to understand and discuss epidemiological research in general terms; and be a self starter.

About the CRTA Appointment

The candidate must meet basic qualifications for a CRTA appointment:

- a. Be a U.S. citizen or resident alien
- b. Be at least 16 years of age
- c. Provide copy of university transcript, documentation of, at minimum, Master-level degree, preferably in communication sciences or public health
- d. Provide 1-page statement of interest and experience.

The salary range will depend on the CRTA category and years of experience.

Send letters of interest, CV, names and contact details for 3 references to:

Daniela Seminara, Ph.D., M.P.H.
Program Officer
Breast and Colon Cancer Family Registries
NCI/DCCPS/EGRP/CGERB
6130 Executive Boulevard, Room 5112, MSC 7393
Bethesda, MD 20892-7393
E-mail: seminard@mail.nih.gov

DHHS and NIH are Equal Opportunity Employers

